Community Portal –
Quick guide for parents and carers

The Community Portal lets you log in online to track how your child is progressing at school. Follow the instructions below to set up your account and get started.

Your invitation email

You will receive an email inviting you to create your Community Portal account.

The email will be sent from **noreply@schools.sa.edu.au**

If you can't find it, please check your **junk/spam** folder.

Click the link in the email to set up your account. **This link expires after 7 days**. If it stops working, contact your school for a new one.

Congratulations, You have been invited to the Department for Education South Australia Community Portal.

noreply@schools.sa.edu.au <noreply@schools.sa.edu.au>

Welcome to the Department for Education South Australia Community Portal. From here, you will be able to update contact details as well as view important information such as student timetable and attendance.

Please click here to go to the Registration page.

A security token will automatically be provided for you which will expire if you do not register within seven days of recieving this email. Simply enter your Username (email address) and the password you create to login.

After account creation is complete, click here or bookmark this link to access the Community Portal.

Creating your account

Your invitation token will fill in automatically when you open the link.

Option 1: Create a username and password.

Use your email address as your username. Create a password that:

- is at least 8 characters long
- includes uppercase and lowercase letters
- includes numbers (1–9)
- includes one special character (e.g. !@#?)

Important: The system does not accept Apple-generated passwords. Apple ID sign-ins are not available.

Option 2: Sign up using your Google account

Select 'Continue with Google'.

Important: If you choose this option, you must always log in using the 'Sign in with Google' button.

Welcome to Community Portal

Create Account

Invitation Token

a6zYQmLQe1JUB9HCkVvI6Q==

Username

E.g. john.doe

Password

E.g. !bCdfg6

Password must be at least 8 characters long and contain, A-Z, 1-9, 1 special character, upper case and lower case

Confirm Password

Retype the same Password

☐ I have read and agree to the Terms and Conditions and Privacy Policy

[Continue] [Cancel]

or

G   Continue with Google

   Continue with Apple

⚠ **Read and accept the Terms and Conditions.**

Logging into Community Portal

Once your account is created, use this link to log in at any time:

https://desa-portal.civica.education/

You may like to save this link as a bookmark on your phone or computer.

Government of South Australia

Department for Education